

Project Briefing

Project identifier			
[1a] Unique Project Identifier	TBC	[1b] Departmental Reference Number	NA
[2] Core Project Name	Creechurch Lane area improvements		
[3] Programme Affiliation (if applicable)	City Cluster programme		

Ownership	
[4] Chief Officer has signed off on this document	Ian Hughes
[5] Senior Responsible Officer	Bruce McVean
[6] Project Manager	Maria Herrera

Description and purpose	
[7] Project Mission statement / Elevator pitch	
Public realm and highway improvements in the vicinity of Creechurch Lane, Mitre Street and Bury Street area. This project is part of the City Cluster programme of work, established as a framework for project delivery. The project will provide an enhanced and safer environment for people walking, cycling and to spend time in. Alongside the potential to introduce greenery and tree planting.	
[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?	
<ul style="list-style-type: none"> Existing pavements are narrow and pedestrian crossings need improvement. There is an absence of dropped kerbs or raised crossing points and this needs to be addressed, including consideration of road safety and safe routes to the school. Consideration of areas for loading, unloading, and parking is required. Replacement of temporary parklets with a permanent design is required to enhance the public realm 	
[9] What is the link to the City of London Corporate plan outcomes?	
<ul style="list-style-type: none"> People are safe and feel safe People have equal opportunities to enrich their lives and reach their full potential. We have clean air, land and water and a thriving and sustainable natural environment Our spaces are secure, resilient and well maintained. 	
[10] What is the link to the departmental business plan objectives?	
<ol style="list-style-type: none"> 4. Creating an accessible and inclusive City which is stimulating, safe and easy to move around in 5. Leading and initiating research into microclimate issues for the benefit of London and the UK; to increase our environmental resilience and lead on Climate Action 7. Improving quality and safety of the environment for workers, residents and visitors 	
[11] Note all which apply:	
Officer:	Y
Member:	
Corporate:	

Project developed from Officer initiation		Project developed from Member initiation		Project developed as a large scale Corporate initiative	
Mandatory: Compliance with legislation, policy and audit	Y	Sustainability: Essential for business continuity	Y	Improvement: New opportunity/ idea that leads to improvement	Y

Project Benchmarking:	
[12] What are the top 3 measures of success which will indicate that the project has achieved its aims? <These should be impacts of the activity to complete the aim/objective, rather than 'finishes on time and on budget'>>	
1) <i>Improve the pedestrian experience.</i>	
2) <i>Improve safety for people walking and cycling.</i>	
3) <i>Deliver an efficient servicing and parking provision strategy to better manage the area.</i>	
[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)	
<ul style="list-style-type: none"> - Cost savings of improvements due to the removal of temporary infrastructure (parklets). - Improved pedestrian perception. - Additional provision of cycle parking and cycle hire vehicles. 	
[14] What is the expected delivery cost of this project (range values)[£]?	
£500-£780k	
[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:	
TBC	
[16] What are the expected sources of funding for this project?	
<i>Section 106 contributions and external funding.</i>	
[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?	
Autum 2024 (6 months delivery programme is estimated).	

Project Impact:	
[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?	
NA	
[19] Who has been actively consulted to develop this project to this stage? <(Add additional internal or external stakeholders where required) >	
Policy and projects	<i>Gillian Howard, Sam Lee and Bruce McVean.</i>
Chamberlains: Procurement	<i>Darshika Patel</i>
Corporate Property	
External	Ward members and the EC BID.
[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so: Please note the Client supplier departments. Who will be the Officer responsible for the designing of the project? If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?	
Client	<i>Environment Department</i>

Project Design Manager	<i>Melanie Charalambous / Maria Herrera</i>
Design/Delivery handover to Supplier	Delivery - FM Conway